

# The Progress Report

April 2010

## Spring Has Sprung!

*Time to open the windows and doors... let the fresh air in!*

### From Welfare to Work!

I attended Vermont Adult Learning through a referral from my case manager with Economic Services Division. I was receiving public assistance at the time.

I came to VAL to obtain Work Readiness skills needed to get off public assistance and back into the employment field. I did the Work Readiness Extended Assessment, completed the Work Keys Training Program, and participated in many other great programs that helped boost my confidence long while becoming employable.

While at VAL, I interviewed for the front desk receptionist position, a position available to students in the Work Readiness program. During my time there, I was able to learn organizational skills; how to answer multi-line phones; how to meet and greet students, staff, and visitors. I was able to gain these skills while working on my resume.

After a few weeks, I applied for a job at INS. A few days after applying, I received a call from the INS contractor asking me to come in for an interview. I was given fingerprint paperwork and a background check form which I filled out and mailed right back. Now, I am working full time and am supporting my children and myself, thanks to the wonderful support I received at Vermont Adult Learning.

N.N.



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**Vermont Adult Learning  
has new neighbors!**

**On April 1<sup>st</sup>, CVOEO  
moved in to the  
space next door!**

**Welcome to 5 Lemnah Drive!**

We, at Vermont Adult Learning – St. Albans, wish to thank our landlord and special friend, Jimmy Warner, for his continuing support and help through the years. Jimmy has donated many items to our staff and students as well as monetary donations to our organization. Thank you, Jimmy!

## What's New @ VAL

### \*Work Readiness

#### Work Keys Training

Work keys is a job skills assessment system that measures “real world” skills which employers believe are critical to job success. These skills are valuable for any occupation – skilled or professional – and at any level of education.

### \*Basic Computer and Microsoft Word 2007 classes

VAL's computer classes are FREE of charge! Our classes are Tuesdays and Thursdays from 10:30 until noon. If you need to brush up on your computer skills, or just want to learn something new, call us to set up an appointment!

### \* Franklin Region Career/Job Expo

Held on March 25, the Job Expo was a great success! Vermont Adult Learning was one of many educational organizations set up at the Expo marketing educational offerings. There were also local businesses looking for potential employees. Thanks to all of those who stopped by our table and asked for information regarding our programs.

### \* Drivers Education Classes

Vermont Adult Learning is now partners with Lightfoot Driver's Education. We now offer Driver's Ed for all teens and adults. The course consists of classroom as well as driving lessons. Call our office or Lori for an appointment!

**Lori: 827-3728 or 881-6543.**

Classes are \$500 (includes eight hours of classroom instruction and eight hours of driving time. Driving lessons are only \$40 an hour. Summer classes start in July! Do not miss your Spot! Sign up today!



**VAL – St. Albans  
5 Lemnah Drive**



**Lightfoot Driving School**

### **GED Test Dates:**

**April 2<sup>nd</sup> Friday  
April 17<sup>th</sup> Saturday**

**May 7<sup>th</sup> Friday  
May 22<sup>nd</sup> Saturday**

**June 4<sup>th</sup> Friday  
June 19<sup>th</sup> Saturday**

### **\*\*Meet Our Staff\*\***

*Paul Dickin: Regional Manager  
Jaime Maskell: Office Manager  
Doris Almodovar: ADP Assessor & GED Chief Examiner  
Cindy Samuelson: Educational Advisor  
Chad Duprey: Educational Advisor  
Dawna Czuchrey: Work Readiness Coordinator  
Nikki Baslow: Work Readiness Coordinator  
Martha Lance: Instructor  
Alice Drislane: Instructor  
Dawn Manchester: Instructor  
Kristy Hancox: Instructor*

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**Our Mission:** Vermont Adult Learning provides adults with essential skills education to further their educational, employment and personal goals in order to expand their options and capabilities in the family, community, and workplace.

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