



Vermont Adult Learning Computer Classes for 2009



January **Learn Computer Basics**

New at using computers? This class will provide you with a basic introduction to the PC computer. You will explore the inner workings of a computer, learn the fundamentals of the Windows Operating system and applications, and navigate the Internet. Teacher: Ralph Silva.

Cost: Open to anyone from the low-income community, free of charge

Dates and Times: January 13, 14, 15, 20,21, and 22 from 2-4pm

Where: VAL Computer Lab, 90 Birge Street, Brattleboro

February **Begin Using Word and Excel**

Need a basic overview to word processing and spreadsheets? This class provides the fundamentals of creating Word documents and Excel spreadsheets. Teacher: Ralph Silva.

Cost: Open to anyone from the low-income community, free of charge

Dates and Times: February 17, 18, 19, 24, 25 and 26 from 2-4pm

Where: VAL Computer Lab, 90 Birge Street, Brattleboro

March **Learn Computer Basics**

New at using computers? This class will provide you with a basic introduction to the PC computer. You will explore the inner workings of a computer, learn the fundamentals of the Windows Operating system and applications, and navigate the Internet. Teacher: Ralph Silva.

Cost: Open to anyone from the low-income community, free of charge

Dates and Times: March 17, 18, 19, 24, 25, and 26 from 2-4pm

Where: VAL Computer Lab, 90 Birge Street, Brattleboro

April **Begin Using Word and Excel**

Need a basic overview to word processing and spreadsheets? This class provides the fundamentals of creating Word documents and Excel spreadsheets. Teacher: Ralph Silva.

Cost: Open to anyone from the low-income community, free of charge

Dates and Times: April 14, 15, 16,21, 22, and 23 from 2-4pm

Where: VAL Computer Lab, 90 Birge Street, Brattleboro

May **Learn Computer Basics**

New at using computers? This class will provide you with a basic introduction to the PC computer. You will explore the inner workings of a computer, learn the fundamentals of the Windows Operating system and applications, and navigate the Internet. Teacher: Ralph Silva.

Cost: Open to anyone from the low-income community, free of charge

Dates and Times: May 19, 20, 21, 26, 27 and 28 from 2-4pm

Where: VAL Computer Lab, 90 Birge Street, Brattleboro

June **Begin Using Word and Excel**

Need a basic overview to word processing and spreadsheets? This class provides the fundamentals of creating Word documents and Excel spreadsheets. Teacher: Ralph Silva.

Cost: Open to anyone from the low-income community, free of charge

Dates and Times: June 16, 17, 18, 23, 24, and 25 from 2-4pm

Where: VAL Computer Lab, 90 Birge Street, Brattleboro

Application Process: An application must be completed at least one week prior to the start of class as space is limited. Come into Vermont Adult Learning any Tuesday, Wednesday or Thursday morning to fill out an application. Questions? Call 802-257-9449.