

Computer Classes, July – September 2011

Please call Vermont Adult Learning
at 802-257-9449 to register.

~ Classes are made possible by grants from
United Way of Windham County.
All classes are taught by Jil MacMenamin.

Begin Using Word and Excel

Need a basic overview to word processing and spreadsheets? This class provides the fundamentals of creating Word documents and Excel spreadsheets.

Cost: Open to anyone from the low-income community, free of charge

Dates and Time: July 7, 12, 14, 21 from 9:00 a.m. to noon

Where: VAL Computer Lab, 90 Birge Street, Brattleboro

Navigating the Internet

Interested in learning how to navigate the Internet? This class will focus on how to do successful searching on the Internet. You will learn how browsers and search engines work and how to download programs, including anti-virus and anti-spyware programs, and will come away with handy search techniques. There will also be a component on how to complete on-line job applications and how to insert attachments to an email.

Cost: Open to anyone from the low-income community, free of charge

Dates and Time: August 11, 18, 23, 25 from 9:00 a.m. to noon

Where: VAL Computer Lab, 90 Birge Street, Brattleboro

Learn Computer Basics

New to using computers? This class will provide a basic introduction to the PC computer. You will explore the inner workings of a computer, learn the fundamentals of the Windows Operating system and applications, and be introduced to navigating the Internet.

Cost: Open to anyone from the low-income community, free of charge

Dates and Time: September 13, 15, 20, 22 from 9:00 a.m. to noon

Where: VAL Computer Lab, 90 Birge Street, Brattleboro